



# MILLWORK SALES SPECIALIST (FULL-TIME)

## RESPONSIBILITIES INCLUDE:

- Providing friendly, quality service to our customers
- Assisting customers in determining their window and door needs
  - Reading blueprints and creating take-offs
- Preparing estimates, orders, and returns in a timely manner
  - Coordinating installation services if needed
- Resolving product/warranty issues with manufacturers
- Maintaining product knowledge through manufacturer training
  - Scheduling delivery of orders

## PREFERRED EXPERIENCE:

- Selling experience with a feature-benefit focus
- Familiarity with manufacturer quote/order programs

## PAY DESCRIPTION:

Competitive wage and incentive based on work experience and sales performance

## JOB DETAILS

- Full-Time (*In-Person*)
- Retail Hours (*Monday-Friday*)
- Every other Saturday (*8am-1pm*)
  - Off Sundays
- Overtime Opportunities

## BENEFITS

- Competitive Wage Plus Incentive
- Medical, Dental, Life, & Disability Coverage
  - 401K w/Match
- Vacation Time & Paid Holidays
  - Employee discount

## WHY BROOKSIDE LUMBER?

- We are established (*Since 1926*)
- Family-owned & operated atmosphere
  - We promote from within
- Active supporters within our community

## JOB OPPORTUNITY SNAPSHOT

### WHAT IS A MILLWORK SALES SPECIALIST?

*Our Millwork Sales Specialists work with homeowners, professional customers, and architects on a variety of door and window projects, utilizing multiple door and window brands.*

### AN IDEA OF THE DAY-TO-DAY...

- Work to find the best product(s) for their customers
- Develop design solutions for a variety of projects
- Field questions regarding products, installation, and pricing
- Utilize available resources to maintain current product knowledge



### THIS POSITION WOULD BE A GOOD FIT FOR SOMEONE WHO IS...

- A great communicator and active listener
- A good problem solver
- Computer-savvy
- Detail-oriented
- Creative
- Skilled in mathematics